

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	*
Termination Clause	*
Insurance /Liability Issues/ Indemnification	<i>No insurance referred to in these contracts —</i> Risk Management should review and approve all insurance clauses. <i>Reply</i>
Regulatory issues	*
Confidentiality Provision	*
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues. <i>Reply attached</i>
Disclaimers	N/A
Governing Law & Venue	FL

Business Principles:

	Comments
Sound Business Principles	*
Reasonableness of Fees	Please refer to section 6.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to section 6.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	*
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐

Kimberly Hall 2/14/05
By: Attorney (Name and Date)

MEMORANDUM

from the office of

LABOR RELATIONS

Van V. Ludy, Director

TO: To Whom It May Concern
V.V.L.
FROM: Van V. Ludy, Director of Labor Relations
RE: Review of the Attached Agreement/Contract
DATE: February 15, 2005

I have reviewed the attached Agreement/Contract and find that this Agreement/Contract ~~does~~ does not violate the Collective Bargaining Agreement(s) between the District and the appropriate bargaining unit employee organization(s) provided you complete and file a District Rewards and Incentives Verification form as provided in Article VIII, Section P of the CTA contract. (See "Additional Notes" below.)

Additional Notes: